

NASA Alumni League, Florida Chapter, Board of Directors Meeting  
KSC Visitor Complex; April 21, 2015  
Minutes Approved 05/19/2015

**1. Call to Order:** The meeting was called to order by the President Al Koller at 10:55 AM.

Directors Present: George English, Lin Giesler, Roselle Hanson, Jim Johnson (T), Al Koller (P), Dick Lyon, Bill Riddle, David Schechter (S), Manny Virata

Directors Absent: Catherine Alexander, Marilynn Nelson, Rich Nelson (VP), Yvonne Parker, Norm Perry, Bob Sieck; Chuck Taylor (ex-officio)

Additional Attendees: N/A

Review of Agenda: The Agenda, included as Attachment 1, was accepted with no changes.

Announcements: (1) National Space Club: the Debus Award was awarded 4-18-15 to Amanda Mitskevich. (2) At the luncheon today, the President will remind the members of the NALFL sponsored Space Congress Lunch (04/29/15).

**2. Minutes:** A motion was made/seconded/passed unanimously to approve the minutes of the March 17, 2015, Board Meeting as distributed.

**3. Financial Reports:**

a) A copy of the Financial Report dated April 21, 2015, was submitted by email: As of March 31, 2015, the Checking Account balance was \$1,441.73; the Savings Account balance was \$10,219.22.

b) A motion was made/seconded/passed unanimously to accept the Report for the record. Copies were emailed to the members of the Board in lieu of being included with the minutes.

**4. Old Business:**

a) NALFL Wants/Needs: The President reminded the Board that we still need: a Treasurer, a Membership Chair, a Publicity/Newsletter editor, and an Awards/Recognition chair. **OPEN.**

b) New Retiree Recruitment - Calling Tree: The President and the Secretary will combine the existing lists of recent KSC retirees and create a letter inviting/urging these recent retirees to join NAL FL. **OPEN.**

c) Education Committee - Activities: Jim Kennedy has resigned his position as Chair. He remains committed to the Space Week Education Program and plans to visit all Brevard County Schools with 6<sup>th</sup> graders as he did last fall. The President recommended that Delaware North (DNC) be asked to chair this committee for a year, with the possibility of rotating the chair among DNC, NAL FL, and maybe the NASA Education Office. (Note: a follow-on meeting with Delaware North resulted in the decision to retain the chair of this committee within NAL FL for now). **OPEN.**

d) Closeout of Financial Audit: In work, deferred. (Koller, Johnson, Alexander) **OPEN.**

#### **4. New Business:**

a) Actions from Bylaws: The President reiterated the need to start filling in the Committee Chairs and members called for in the new Bylaws.

1) The Membership Committee Chair: TBD, maybe filled from the new class of directors. **OPEN.**

2) The Nominations Committee Chair: A motion was made/seconded/ passed unanimously to appoint Bill Riddle the Chair of the Nominations Committee. **CLOSED.**

3) The Programs Committee Chair: TBD, maybe filled from the new class of directors. **OPEN.**

b) Subject Matter Expert: The President discussed the possibility of establishing a Subject Matter Expert (SME) database of NAL FL members. To explore the interest in this project, he had created an SME sign up form which he distributed to the Directors who were present, requesting that they take a few minutes to fill out the form and return it to him. **OPEN.**

**5.Items from the Floor**: There were no items from the floor.

**6.Adjourn**: The meeting was adjourned by the President at 11:30 AM

**Next Board meeting**: Tuesday, May 19, 2015, at 10:45 AM at the Radisson at the Port.

**NOTE**: Included after Attachment 1 is a copy of an Excel spreadsheet titled “NAL FL Board Terms” depicting the members who have recently served with their respective terms. This is intended to help the new Nominating Committee, but may be of interest to the whole Board.

Submitted by David Schechter, Secretary

**Agenda, NALFL Board Meeting, April 21, 2015**  
**KSC Visitor Complex, NASA Guest Services, 10:45 – 11:30 a.m. EDT**

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**Announcements:** (1) National Space Club Debus Award, Saturday, April 18<sup>th</sup>. (2) 43<sup>rd</sup> Space Congress next week – April 28-30 – with **NALFL sponsored lunch on Wednesday, April 29<sup>th</sup>**.

**Minutes from the 3-17-15 meeting (Schechter)**

**Treasurer's Report (Johnson)**

**Old Business:**

- ❖ NALFL Wants/Needs –Publicist (Newsletter), **Treasurer, Membership**, Awards/Recognition.
- ❖ Members were advised of privacy concerns for contact information. **Closed.**
- ❖ New Retiree Recruitment – Calling Tree (All)
- ❖ Education Committee Activities – (Kennedy/Riddle)
- ❖ Closeout of Financial Audit (Koller/Johnson/Alexander)

**New Business:**

- ❖ **Actions from Bylaws re: Committees (Koller/Schechter):**

Membership Committee. The Membership Committee shall be a standing committee appointed annually by the President. **The chair shall be a current serving Director.** The members of the committee may be appointed from the Board of Directors or the general membership. This committee shall have the responsibility to maintain the required membership lists and shall lead the efforts to recruit new members and to retain current members of the League.

Nominations Committee. The Nominations Committee shall be a standing committee appointed annually by the President not later than June 30. **The chair shall be a current serving Director.** The members of the committee may be appointed from the Board of Directors or the general membership. This committee shall have the responsibility to annually recruit, and present to the Board of Directors not later than September 10, nominees for a new class of directors and a slate of officers for election by the board. This committee will also be responsible to nominate general members to fill vacancies that occur between elections

Programs Committee. The Programs Committee shall be a standing committee appointed annually by the President. **The chair shall be a current serving Director.** The members of the committee may be appointed from the Board of Directors or the general membership. This committee shall have the responsibility to arrange for programs/speakers for the league luncheons, meetings, and special events as required. The committee will coordinate arrangements between the speakers and the meeting/event venues. A reasonable attempt will be made to replace any canceled program.

Additional Committees: Additional standing or ad hoc committees may be appointed by the President as needed to accomplish the goals of the League.

**Items from the Floor: TBD**

**Next Board Meeting – 10:45 a.m. on May 19th, 2015 at the Radisson.**

**Adjourn**

