

NASA Alumni League, Florida Chapter, Board of Directors Meeting
Radisson at the Port; November 17, 2015
Unapproved Minutes 11/17/2015

1. Call to Order: The meeting was called to order by the President Al Koller at 10:50 AM.

Directors Present: Dee Abraham, Catherine Alexander, Frank Bryan, Roselle Hanson, Al Koller (P), Dick Lyon, Bob Merrilees, Rich Nelson (VP), Wayne Owens (T), Russell Romanella, David Schechter (S); Lin Giesler (@ registration table)

Directors Absent: Marilyn Nelson, Norm Perry, Bob Sieck

Review of Agenda: A revised agenda, included as **Attachment 1**, was accepted as presented.

Announcements: (1) The November luncheon speaker today will be Dr. Janine Captain; (2) The President welcomed newly elected Director Dee Abraham to her first Board meeting.

2. Minutes: A motion was made/seconded/passed unanimously to approve the minutes of the October 20, 2015, Board Meeting, as distributed.

A motion was made/seconded/passed unanimously to confirm the results of the email approval of three items: (1) Approve list of benefits for Membership Flyer; (2) Approve formula for distribution to grants/scholarships of from the membership dues above the basic level; (3) Not to send the \$5.00 portion of the membership dues to NAL HQ for those who pay the prorated, less than one-half year (\$15.00) dues. For details, see **Attachment #2**.

3. Financial Reports:

a) Copies of the Treasurer's Report dated October 31, 2015, were distributed to the Board by the Treasurer via email before the meeting; copies were also available at the meeting and are not included in the Minutes: The Checking Account balance was \$3,608.15, the Savings Account balance was \$12,768.98, the PayPal Account balance was \$1,928.16, for total assets of \$18,305.70. b) A motion was made/seconded/passed unanimously to accept the Report for the Record. c) A motion was made/seconded/passed unanimously to approve the proposed format for reporting the budget. **Closed** d) A motion was made/seconded/passed unanimously to approve the proposed 2016 Budget. **Closed** [Note: c) and d) were recommended by Finance Committee (Alexander, Koller, Owens)]

4. Committee Reports:

Membership Committee:

a) Report: The Membership Chair David Schechter reported 125 paid members for the 2015-16 membership year, which includes 10 Life members (1 newly subscribed) and 15 new members. Suzanne Jamieson is serving as the Point of Contact (POC) for newly retired NASA employees and has also been contacting "Inactive" members who have been recently "Active".

b) **Membership Flyer:** The Board approved the new Membership flyer. **Closed**

c) **Complimentary Memberships:** A motion was made/seconded/passed unanimously to approve gratis Annual Memberships and meals to Sam and Mike Haddad for providing the sound equipment for the meetings at the Radisson, which avoids A/V charges. **Closed** A motion was made/seconded/passed unanimously to compensate Sam Haddad \$100.00 for providing music for the December meeting. **Closed** A motion was

made/seconded/passed unanimously to purchase a portable microphone set for long term loan to Sam Haddad in support of no-cost AV at the Radisson. Sam was authorized to use it at other venues as needed.

Programs Committee: Speakers for the first half of 2016 are set. The Programs Chair, Roselle Hanson offered to email a copy of the current Speaker Schedule to the Board. See Attachment 3 for Schedule.

5. Old Business:

a) NALFL Wants/Needs: The President reminded the Board that we still need: an Awards/Recognition chair, an Assistant Treasurer, Newsletter Editor, and representatives to CCTS and to the brick program. **Open**

b) Closeout of Financial Audit: This action is in work for the 2015 calendar year and is expected to be completed in January. **Open**

c) NALFL Donations & Scholarships: The three NALFL Dues Guidelines and Benefits items were distributed by the President, approved by email, and confirmed by the Board above. **Closed**

d) Directory: Work to publish a Membership Directory for 2015-16 is expected to be completed in time to distribute copies at our December luncheon. **Open**

e) Apollo Books: A motion was made/seconded/passed unanimously to purchase sets of Jonathan Ward's two books ("Rocket Ranch" and "Countdown to a Moon Launch") and donate them to the 16 public high school libraries in Brevard County at a cost of \$773.24 for 13 sets. Ike would take care of two schools and Bob Sieck would take care of a third. **Closed**

f) Grants/Scholarship Budget items: It was noted that the new budget requires action to address the award of new scholarships and grants for up to \$5500 as approved by the Board. Options and ideas will be solicited for discussion after the first of the year. **Open**

g) Potential By-Laws Amendments: Two issues were identified for discussion: Removing requirements (1) for Standing Committees to be chaired by Directors in Article VII and (2) for confirmation of Officers by the general membership in Article V. Deferred. **Open**

6. New Business:

a) Board Meeting Schedule: The Board will not meet in December, opening that Holiday Luncheon for fun and fellowship for all members. A schedule for the coming year will be placed on the January agenda. **Open**

b) Space Congress: A motion was made/seconded/passed unanimously to sponsor a luncheon during the Space Congress (at no cost to NALFL). **Closed**

7. Items from the Floor:

a) Space Week: A motion was made/seconded/passed unanimously to increase our support to Space Week for the current 2015 budget from \$500 to \$1000. **Closed**

b) NAL shirts: Lamar Russell brought samples of shirts that could be made available for purchase. He will provide suggested costs and arrangements for setting minimum amounts required for orders. Al Koller will coordinate for Board support and place approved items on the website for online ordering and payment. **Open**

8. Adjourn: The meeting was adjourned by the President at 11:40 AM.

Next Luncheon: Tuesday, December 15, 2015, at the KSC VC

Next Board meeting: Tuesday, January 19, 2015, at 10:45 AM at the Radisson at the Port.

Submitted by David Schechter, Secretary

Agenda, NALFL Board Meeting, November 17, 2015
Radisson at the Port, 10:45 – 11:30 a.m. EDT

Announcements: Our speaker will be Dr. Janine Captain, whose topic will be the Lunar Advanced Volatile Analysis subsystem in the RESOLVE payload of Resource Prospector

Approve Minutes from the 10-20-15 meeting (Schechter)

Accept Treasurer's Reports, November 1(Owens)

Approve Budget format? **Approve** 2016 Budget

Committee Reports

❖ **Membership Committee (Schechter)**

- **Approve** Membership Flyer
- **Approve** Haddads' memberships and meals

❖ **Programs Committee (Hanson)**

Old Business

❖ **NALFL Wants/Needs –Publicist (Newsletter), Asst. Treasurer, Awards/Recognition, Bricks**

❖ **Confirm** Email Results: Dues, Donations & Scholarship Guidelines (Koller)

- **Confirm** Prorated dues to HQ
- **Confirm** Membership Benefits
- **Confirm** Dues Distribution to Operations and Scholarships

❖ **Closeout of Financial Audit (Koller/Johnson/Alexander)**

❖ **2015-16 Membership Directory (Koller)**

❖ **Approve** Apollo books for Brevard Public High School Libraries, (Ike)

❖ **Grants/Scholarships Budget Items (All)**

New Business:

❖ **Board Meeting Schedule (Koller)**

❖ **Potential By-Laws Amendments – Lessons Learned (Koller & Schechter)**

❖ **Approve** NALFL Luncheon Sponsor for Space Week (R. Nelson)

Items from the Floor: TBD

Next Luncheon Meeting - December 15, 2015 at KSC VC

Next Board Meeting – January 19, 10:45 a.m. at the Radisson at the Port

Adjourn

Attachment #2

NALFL Membership Dues Guidelines and Benefits October, 2015

1. Membership Dues for the Annual \$30 Category are Prorated by Half-Year*

- \$30 from July 1 – Dec. 31, up to 12 months of membership benefits
- \$15 for Jan. 1 – June 30, up to 6 months of membership benefits

*Other Categories Continue at Full Cost and Receive Added Benefits.

2. What Members Get For Their \$30 Membership Dues

- Attend meetings and events to network with colleagues and friends
- Receive space-related updates and information to stay informed
- Conduct outreach to schools and students for STEM-related work
- Provide grants and scholarships to targeted events and activities
- Save \$3 for each luncheon (x 10 per year) = \$30 savings
- Member Badge for entry to KSC VC luncheons (day of luncheon only)
 - o \$10 Free Parking at KSC VC x 5 per year = \$50 value
 - o \$50 Free Entry Fee at KSC VC x 5 per year x 2 people = \$500 value
- Holiday Party with drawings for door prizes in December
- Invitations to Special Events for NAL Members Only.
Past examples include: Atlantis Viewing, NASA Administrator Briefing, Center Director Update, EFT- 1 (Initial Test flight of Orion)
- Newsletters – 2-4 per year
- Flyers – 4-8 per year
- Annual Membership Directory
- 24/7 Web Access Including “Members-Only” Areas (NALFL.COM)
- May serve on the NALFL Board and be elected as an Officer if desired

3. Dues Distribution and Scholarship Fund Per-Member Designation*

- o \$10 or more Scholarship Option \$ All to Scholarships
- o \$30 Annual Member \$ 0 to Scholarships
- o \$100 Supporting Member \$ 50 to Scholarships
- o \$250 Sustaining Member \$125 to Scholarships
- o \$500 Life Member \$250 to Scholarships
- o \$1,000 Benefactor/Life Member \$500 to Scholarships

The NALFL Board is empowered to approve additional scholarships. The remainder of dues for each category goes to the Chapter operating fund.

*\$5 from each category goes to HQ, except pro-rated no money is remitted.

Attachment #3

11/17/2015

NAL Speaker Schedule 2015-16

9/15 /15	Sheriff Wayne Ivey
10/20/15	Dr. Phil Metzger, FSI UCF
11/17/15	Dr. Janine Captain, NASA (due to schedule conflict of Dr. Jackie Quinn)
12/15/15	Christmas Gathering (Sam Haddad entertainment)
1/19/16	Scott Vangen, NASA
2/16/16	Carol Craig/Craig Technologies Inc
3/15/16	Stephanie Bednarek, Space X
4/19/16	LtGen Bill Wesler, Space Coast Honor Flights
5/17/16	Pink Team, Marion Passmore
6/21/16	Bob Cabana, NASA