

NASA Alumni League, Florida Chapter, Board of Directors Meeting
Radisson at the Port, September 16, 2014
Approved Minutes, 10/21/2014

1. Call to Order: The meeting was called to order by the President Al Koller at 10:45 AM. The Agenda is Attachment 1.

Directors present: Catherine Alexander, Roselle Hanson, Connie Dobrin, George English, Lin Giesler, Jim Johnson (T), Al Koller (P), Enoch Moser, Marilyn Nelson, Rich Nelson (VP), Yvonne Parker, Norm Perry, Bill Riddle, David Schechter(S), and Manny Virata; and Chuck Taylor (ex-officio)

Guests present: Jim Kennedy (Chair, Education Committee) and Frank Bryan (Photo ID Project)

General Announcements: (none)

Review of Agenda: Agenda accepted with no changes

2. Minutes: The minutes of the June 17, 2014, were approved by email and confirmed by m/s/p.

3. Financial Reports: (1) Copies of the Financial Report dated June 17, 2014 were submitted by email: As of July 3, 2014, the Checking Account balance was \$1,538.31; the Savings Account balance was \$7,797.36. (2) Copies of the Financial Report dated July 31, 2014 were submitted by email: As of August 3, 2014, the Checking Account balance was \$1,817.93; the Savings Account balance was \$7,797.36. (3) Copies of the Financial Report dated September 16, 2014 were submitted by email and hardcopy: As of September 3, 2014, the Checking Account balance was \$1,512.71; the Savings Account balance was \$8,419.43. (4) A motion was made/seconded/passed to accept the Reports for the record. Copies will be emailed to the members of the Board in lieu of being included with the minutes.

4. Old Business:

Status and votes by email:

- (1) Agreement with Delaware North (DNC). **CLOSED**
- (2) Nomination Committee: The committee nominated Roselle Hanson to replace resigned Board member Bill Baulig, approved by email (11-0). **CLOSED**
- (3) State exemption from sales tax: This action is in-work. **OPEN**
- (4) Creation of Education Committee and appointment of Committee Chair and DNC Point of Contact as Jim Kennedy, approved by email (12-0). **CLOSED**
- (5) Change location of the November 18, 2014, meeting to the KSCVC, approved by email (12-0). **CLOSED**

Contact for FIRST robotics program/Pink Team: After discussion, Rich Nelson volunteered to ask Ann Bolton if she would continue to serve as our point-of-contact with the Pink Team. **CLOSED**

Special recognition for members: This item was postponed until the next Board meeting. **OPEN**

Informal Financial Audit: The President and the Treasurer will be joined by Catherine Alexander and Yvonne Parker to perform an informal audit of the NAL FL statements for 2013-14. **OPEN**

Approved Budget for 2014-15: Copies of the Approved Budget have been distributed by email. The Board was asked to review it and be prepared to reaffirm it at the next Board meeting. **OPEN**

Program Committee: The President thanked Rich Nelson for his service as Chair of the program committee and encouraged Board members to select a meeting and find a speaker. Roselle Hanson volunteered to help Rich fill out the year with speakers. **OPEN**

"Members Only" Page on NAL FL website: A motion was made and seconded to place a copy of the Approved Budget in the Members Only section of the website. After it was mentioned that another

organization had lost a sizable amount after their financial data was published, the motion failed. Board members should all have copies and any member should be able to request a copy. **CLOSED**

Policy for reservations and no-shows: The following policy will be applied: (1) Those who make reservations and do not cancel will be required to pay for their meal. (2) If you come without a reservation, you may not be able to be seated to eat. This information will be noted under Reservations on the website. It was clarified that luncheon attendees must be members or guests of members; the general public is not admitted. **CLOSED.**

Application for State exemption from sales tax: An application has been sent to the State requesting an exemption for NAL FL, which would eliminate the dependency on CCTS for that purpose. **OPEN**

5. New Business:

Nominations Committee Report: On behalf of the Board, Chuck Taylor thanked the out-going Class of 2014 for their service: Connie Dobrin, Enoch Moser, Rich Nelson, Yvonne Parker, David Schechter. Chuck presented the Nominating Committee slate of nominees for the 2017 Class: Dick Lyon, Rich Nelson, Yvonne Parker, David Schechter, and Bob Sieck. A motion was M/S/P to elect the new class. **CLOSED**

Radisson Contract Options: Norm Perry discussed on-going negotiations with the Radisson regarding the contract for our luncheon meetings and meals. One major concern is the cost for the audio-visual support (microphone, speakers, projector, and screen). Another consideration is “plated” versus “buffet” service. The President said he would scan the preliminary paperwork and email it to the Board for discussion at the next Board meeting. Norm proposed that the December meeting be a “plated” meal. A policy on differential pricing (Reserve in advance vs. show up/pay at the door) is TBD. **OPEN**

Plans for next month and the coming year: The program for October is a briefing from KSC Master Planning. November is DNC, and no speaker for December; expect Center Director in March, Pink Team in April; which leaves four opportunities: January, February, May and June. **OPEN**

Membership Status: The President introduced the potential project to produce a directory of members for members. He encouraged the Board to review the example with a meeting schedule, officers, KSC org chart, etc. He also asked everyone to review their contact info for accuracy. It is anticipated that the directory would be published after the October meeting, which is when the 90-day grace period ends for renewing members to be considered “Active” for the 2014-15 membership year. **OPEN**

Improving communications: Not addressed (To be covered by email). **OPEN**

Photo ID Project: Frank Bryan urged participation in the Photo ID Project, his email: fbryan@cfl.rr.com

DNC/NALFL Operations: Jim Kennedy expanded on some of the educational opportunities that may become available with our new relationship with Delaware North that could benefit both parties.

6. Items from the Floor:

- a. M/S/P to hire Sam Haddad to provide entertainment for December Meeting (\$100). **CLOSED**
- b. A request to discuss concerns with the By-Laws was deferred to next meeting. **OPEN**

7. Next Board meeting: Tuesday, October 21, 2014, at 10:45 AM at Radisson at the Port

8. Adjourn: The meeting was adjourned by the President at 11:45 AM.

Submitted by David Schechter, Secretary

Agenda, NALFL Board Meeting, September 16, 2014
Radisson Resort at the Port, Cape Canaveral, 10:45 a.m. EDT

- 1. General Announcements; Review of Agenda**
 - 2. Minutes from the 06-17-2014 meeting (Schechter)**
 - 3. Financial Report as of August 30, 2014 (Johnson)**
 - 4. Old Business: Open actions from the 06-17-2014 meeting and email votes**
 - **Contact for FIRST robotics program/Pink Team (Johnson)**
 - **Special recognition for members (Taylor)**
 - **Informal Financial Audit (Koller, Johnson)**
 - Distribute copies of approved budget for next year (Johnson)**
 - Board volunteers as a “Program Committee” (Koller)**
 - Content of Members Only page: Budget? (Password is: NALFL2014!)**
 - **Policy for member reservations and no-shows; pricing at the door.**
 - **Application for state exemption of consumer sales taxes.**
 - **Status and votes by email: (1) Email update/Agreement with DNC; (2) Nomination committee report; vote to appoint R. Hanson (11-0); (3) Update on State tax exemption submission; (4) Vote on Jim Kennedy as POC/Education Chair (13-0); (5) Vote for Nov. Mtg at KSCVC (12-0).**
 - 5. New Business:**
 - Nomination Committee Report; Votes for Incoming Board (Taylor/Koller)**
 - **Status of Radisson Contract; Options for DNC (Perry, Koller)**
 - Plans for next month and the coming year (R. Nelson, Koller)**
 - **Membership status; proposed Directory (Giesler, Schechter, Koller)**
 - **Improving communications – Telspan, Constant Contact, Email Voting, Electronic Files (Koller/Schechter)**
 - **Photo ID Project status (Koller/Bryan)**
 - **DNC/NALFL Operations – Mentors, Docents, Panel Members, Speakers, Other (Koller/Kennedy)**
 - 6. Items from the Floor**
 - 7. Next Board Meeting – October 21, 2014, 10:45 a.m.**
 - 8. Adjourn**
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