

NASA Alumni League, Florida Chapter,
Board of Directors Meeting
Radisson at the Port; March 21, 2017
Unapproved Minutes 03/29/2017

1. Call to Order: The meeting was called to order by the President Al Koller at 10:45 AM.

Directors Present: Catherine Alexander, Stephen Francois, Roselle Hanson, Al Koller (P), Bob Lang, Bob Merrilees, Wayne Owens (T), Lamar Russell, David Schechter (S)

Directors Absent: Frank Bryan, Dick Lyon, Rich Nelson (VP), Marilyn Nelson, Russell Romanella, Bob Sieck

Review of Agenda: An agenda, included as **Attachment 1**, was accepted.

Announcements: (a) The luncheon speaker today will be Greg Clements, Technical Assistant to the Engineering Director at KSC; (b) There are flyers on the tables covering three topics: (1) Search for Apollo Documentary Participants, (2) a bio for next month's speaker, Dr. Gioia Massa, and (3) a 2017 U.S. Launch Manifest, maintained and published by Treasurer Wayne Owens' wife Vicki and is available if you provide your email address to Wayne or Vicki.

2. Minutes and Between Meeting Actions:

(a) A motion was made/seconded/passed unanimously to approve the minutes of the January 17, 2017, Board Meeting as submitted by the Secretary David Schechter.

3. Financial Reports:

- a) Copies of the Treasurer's Reports dated January 31, 2017, and February 28, 2017, were distributed to the Board by the Treasurer Wayne Owens via email before the meeting; copies were also available at the meeting and are not included in the Minutes: **1)** On January 31, 2017, the Checking Account balance was \$7356.06, the Savings Account balance was 13,208.04, the PayPal Account balance was \$23.97, for total assets of \$20,588.07. **2)** On February 28, 2017, the Checking Account balance was \$7755.16, the Savings Account balance was \$13,209.56, the PayPal Account balance was \$23.97, for total assets of \$20,988.69. The Treasurer noted that even after the recent distribution in Scholarship donations, the Chapter is in good shape.
- b) A motion was made/seconded/passed unanimously to accept the January 31, 2017, and the February 28, 2017, Reports for the Record

4. President's Report:

a) **SpaceX Launch Viewing:** The President explained the circumstances surrounding the SpaceX launch and expressed his appreciation for the invitation from Delaware North for 18 NAL members to attend at the Apollo/Saturn V facility.

b) **Financial Audit:** The President discussed the highlights of the audit of the 2017 performed by NALFL member John Key and the President's response to the findings. Catherine reported that the audit was very thorough. There were several recommendations, but no major findings. The President's conclusion was that our processes were adequate for the size and value of our financial transactions. The President recommended recognizing and appreciating John's efforts, and the Board authorized a letter of appreciation.

5. Committee Reports:

Membership Committee: The Membership Chair, David Schechter, reported 141 currently paid members for the 2016-17 membership year, which includes 19 Life members (6 newly subscribed).

Programs Committee: The Programs Chair, Roselle Hanson, reported that she has scheduled speakers through June: April: Dr. Gioia Massa; a Chief Investigator, ISS; May: Larry Henderson; June: Bob Cabana, Center Director; which takes us to the July/August break.

Nominations Committee: The Nominations Chair, Dick Lyon, had no report. The President will recommend a new Nominations Committee to start work on Succession Planning. The President reminded the Board that in addition to replacing three officers, there will be a need for five directors and potentially some committee chairs. (See Succession Planning).

6. Old Business:

a) **Succession Planning and Wants/Needs:** This agenda item now includes Succession Planning, in addition to an Awards/Recognition chair, an Assistant Treasurer, Newsletter Editor, and representatives to CCTS and to the brick program. (See Nominations Committee) **Open**

b) **NALFL Banner, Drape, and Lapel Pin:** Director Wayne Owens reported on the progress on this project. Several suggestions were made, including another source of graphic arts help (Roselle to check with someone). **Open**

c) **Potential Recognition of Current NASA Employee:** This item will be dropped for now. **Closed**

7. New Business:

a) **Scholarship Committee Appointments:** Need 3 or 4 people to serve on this committee to identify, research, and recommend scholarship opportunities. Speak to the President if you are interested; or, if you know someone who might be interested. **Open**

8. Items from the Floor: None

9. Adjourn: The meeting was adjourned by the President at 11:35 AM.

Next Luncheon: Tuesday, April 18, 2017, at the KSC VC

Next Board meeting: Tuesday, May 16, 2017, at 10:45 AM at the Radisson at the Port.

Submitted by David Schechter, Secretary

Agenda, NALFL Board Meeting, March 21, 2017
Radisson at the Port, 10:45 – 11:15 a.m. EDT

Announcements: (1) Our speaker will be Greg Clements, Technical Assistant to the Engineering Director at KSC

Confirm Actions approved by Email:

- **Approve Minutes** from the 01-17-17 meeting (Schechter)

Accept **Treasurer's Reports, February, 2017 and March, 2017 (Owens)**

President's Report:

- ❖ SpaceX Launch Viewing
- ❖ Financial Audit

Committee Reports:

- ❖ Membership Committee (Schechter)
- ❖ Programs Committee (Hanson)

Old Business:

- ❖ Status of effort to replace the NALFL Banner and Drape and Create a NAL Lapel Pin (Owens & Sieck)
- ❖ Succession Planning (including wants/needs – Newsletter, Awards/Recognition, etc.)
- ❖ Potential Recognition of Current NASA Employee

New Business:

- ❖ Scholarship Committee Appointments
- ❖ KSC Liaison Representative

Items from the Floor: TBD

Adjourn

Next Luncheon Meeting – April 18, 2017 at KSC VIC

Next Board Meeting – May 16, 2017, 10:45 a.m. at the Radisson at the Port