

NASA Alumni League, Florida Chapter, Board of Directors Meeting
Radisson at the Port; March 15, 2016
Unapproved Minutes 04/19/2016

1. Call to Order: The meeting was called to order by the President Al Koller at 10:55 AM.

Directors Present: Catherine Alexander, Frank Bryan, Stephen Francois, Lin Giesler, Roselle Hanson, Al Koller (P), Dick Lyon, Rich Nelson (VP), Marilyn Nelson, David Schechter (S), Bob Sieck

Directors Absent: Frank Bryan, Bob Merrilees, Wayne Owens (T), Russell Romanella,

Review of Agenda: An agenda, included as **Attachment 1**, was accepted as amended.

Announcements: **(1)** The March luncheon speaker today will be Mr. Scott Henderson, Blue Origin; **(2)** The President announced that the April luncheon will be hosted by the Delaware North Corp. at the **Astronaut Hall of Fame** at the southeast corner of US Hwy 1 and the NASA Causeway because of the construction at the KSC Visitor Center.

2. Minutes: A motion was made/seconded/passed unanimously to approve the minutes of the November 17, 2015, Board Meeting, as distributed.

A motion was made/seconded/passed unanimously to confirm the results of the email approval of three items: **(1)** Approve: Facility & Luncheon contract with the Radisson at the Port for 2016; **(2)** Approve: Facility & Luncheon contract with Delaware North at KSC for 2016; **(3)** Select Stephen Francois as a director to complete the term left vacant by the passing of Norm Perry (Class of 2015)

3. Financial Reports:

- a) Copies of the Treasurer's Reports dated November 30, 2015, December 31, 2015, January 31, 2016, and February 29, 2016, were distributed to the Board by the Treasurer via email before the meeting; copies were also available at the meeting and are not included in the Minutes: **1)** On November 30, 2015, the Checking Account balance was \$3,913.51, the Savings Account balance was \$12,770.03, the PayPal Account balance was \$16.21, for total assets of \$16,699.75. **2)** On December 31, 2015, the Checking Account balance was \$4,967.89, the Savings Account balance was \$12,771.11, the PayPal Account balance was \$32.71, for total assets of \$17,771.71. **3)** On January 31, 2016, the Checking Account balance was \$3,314.87, the Savings Account balance was \$12,772.19, the PayPal Account balance was \$31.79, for total assets of \$16,118.85. **4)** On February 29, 2016, the Checking Account balance was \$3,010.14, the Savings Account balance was \$12,773.20, the PayPal Account balance was \$487.03.71, for total assets of \$16,270.37.
- b) A motion was made/seconded/passed unanimously to accept the Reports for the Record.

4. Presidents Report:

Membership Directory: A Membership Directory for 2015-16 was published and available at our December, 2015, luncheon. However, we have several new members and a few errors. There is a January, 2016, version available. **Closed**

Center Director's Update: NALFL received 20 invitations to the Update held March 1, 2016, at the KSC VC Atlantis Exhibit. **Closed**

Board Meeting Schedule - After discussing the results of an email survey of the Board, a motion was made/seconded/passed unanimously to hold Board meetings on odd-numbered months at the Radisson and begin at 10:30 AM instead of 10:45 AM. **Closed**

Revisit of Radisson Contract: The Board concurred with the President to revert to the buffet luncheons at the Radisson; therefore, no proposed change to the contract. **Closed**

Student Luncheon Guests: As a follow-up to his email to the Board, the President announced he had invited four students from Florida Tech to today's luncheon. The Board concurred with inviting eight college-level students to our April luncheon. **Closed**

Board Director Resignation: Director Dee Abrahams has resigned from the Board. Since we are two months from the formation of the Nominations Committee for next year's Board, The Board concurred with the President's recommendation that the position not be filled at this time. **Closed**

5. Committee Reports:

Closeout of Financial Audit: Al Koller and Catherine Alexander discussed the ad hoc committee's report. The recommendations have already been implemented, including changing the treasurer's reports to coincide with the bank's statements at the end of the month. Also Catherine designed a new Excel spread sheet for the budget and financial reports. The committee recognized the work of the previous treasurer, Dr. Jim Johnson. **Closed**

Membership Committee: The Membership Chair David Schechter reported 140 currently paid members for the 2015-16 membership year, which includes 10 Life members (1 newly subscribed) and 23 new members. This is 15 more than last year. Suzanne Jamieson sent out letters to recent retirees from lists provided by Enoch Moser.

Programs Committee: The Programs Chair, Roselle Hanson reported that speakers for the 2016 luncheons plus a start on 2017 are scheduled. See Attachment 2 for Schedule.

6. Old Business:

a) NALFL Wants/Needs: The President reminded the Board that we still need: an Awards/Recognition chair, an Assistant Treasurer, Newsletter Editor, and representatives to CCTS and to the brick program. **Open**

b) Grants/Scholarship Budget items: It was noted that the new budget requires action to address the award of new scholarships and grants for up to \$5500 as approved by the Board. Options and ideas will be solicited for discussion after the first of the year. **Open**

c) By-Laws Amendments: Two issues were identified for revision and previously circulated to the Board: (1) Removing requirement for Standing Committees to be chaired by Directors in Article VII and (2) Removing requirement for confirmation of Officers by the general membership in Article V. A motion was made/seconded/passed unanimously to approve both amendments. See Attachment 3 for approved wording. **Closed**

6. New Business: (none)

7. Items from the Floor:

a) Space Congress: Rich Nelson reported on the upcoming Space Congress. A motion was made/seconded/passed unanimously to approve allocating \$250.00 for NALFL to become a sponsor. **Closed**

b) No Reservations: The President indicated that there were several people who came without reservations today. After some discussion, the President said he would not only remind everyone at the luncheon today, but

he would send a note/email to those who didn't preregister today informing them of the current policy requiring reservations. Note that the Radisson has been very accommodating to the late number additions.

c) New Book: The President reported being contacted by Chrystal Murray, a representative for Mark Chambers, who has written a book titled "NASA Kennedy Space Center" including a lot of pictures. After further review of the book and discussion with Ms Murray, we will be in a better position to assess what role if any, NALFL will take. **Open**

8.Adjourn: The meeting was adjourned by the President at 11:30 AM.

Next Luncheon: Tuesday, April 19, 2016, at the Astronaut Hall of Fame

Next Board meeting: Tuesday, May 17, 2016, at 10:30 AM at the Radisson at the Port.

Submitted by David Schechter, Secretary

Agenda, NALFL Board Meeting, March 15, 2016
Radisson at the Port, 10:45 – 11:30 a.m. EDT
Revised 03/03/2016

Announcements: Our speaker will be Scott Henderson, Blue Origin

Approve Minutes from the 11-17-15 meeting (Schechter)

Confirm Actions approved by Email:

- Approval of Facility Usage Contract with the Radisson at the Port for 2016
- Approval of Facility Usage Contract with Delaware North at KSC for 2016
- Selection of Stephen Francois as a Director to complete the term left vacant by the passing of Norm Perry (Class of 2016).

Accept Treasurer's Reports, December 1, 2015; January 1, 2016; February 1, 2016; and March 1, 2016
(Owens)

President's Report:

- ❖ 2015-16 Membership Directory
- ❖ Center Director's Update
- ❖ Board Meeting Schedule
- ❖ Revisit of Radisson Contract – Plated vs. Buffet Luncheons
- ❖ Student Luncheon Guests

Committee Reports:

- ❖ Closeout of Financial Audit (Koller /Alexander)
- ❖ Membership Committee (Schechter)
- ❖ Programs Committee (Hanson)

Old Business:

- ❖ NALFL Wants/Needs –Publicist (Newsletter), Asst. Treasurer, Awards/Recognition, Bricks
- ❖ Grants/Scholarships Opportunities
- ❖ Potential By-Laws Amendments – Lessons Learned (Koller & Schechter)

New Business:

Items from the Floor: TBD

Adjourn

Next Luncheon Meeting – April 19, 2016 at KSC VC

Next Board Meeting – May 17, 2016, 10:45 a.m. at the Radisson at the Port

NALFL Speaker Schedule 2015-16 Plus 2017

4/19/16	LtGen Bill Wesler, Space Coast Honor Flights
5/17/16	Pink Team, Marion Passmore
6/21/16	Bob Cabana, NASA
July-August	Summer Break
9/20/16	Josie Burnett/NASA Director of Exploration Research and Technology
10/18/16	Tammy Knowles, Astronaut Scholarship Foundation
11/15/16	Ground Systems Development and Operations Speaker TBD
12/20/16	Holiday Luncheon
1/17/17 negotiation)	Garrett Skrobot, Launch Services Program, Manager Small Satellites (Date in
2/21/17	Stephanie Bednarek/SpaceX (Date in negotiation)

NALFL By-Laws Amendments Approved March 15, 2016

The complete new Sections in their final form will read as follows:

ARTICLE V. OFFICERS

Section 2. The officers shall be elected by the Board from among the Directors of the Board and shall constitute the Executive Committee. Following the election of the new Directors, new Board officers shall be chosen by the Board. The newly elected officers shall take office at the close of that meeting for a term of two years (one year if only one year remains in the officer's Board term). The Board may in its discretion, by affirmative vote of a majority of its members, remove any officer for cause. Any officer so removed may, at the discretion of the Board, continue to serve on the Board.

VII. COMMITTEES

Section 1. Membership Committee. The Membership Committee shall be a standing committee appointed annually by the President. The members of the committee may be appointed from the Board of Directors or the general membership and shall elect the chair from among themselves. This committee shall have the responsibility to maintain the required membership lists and shall lead the efforts to recruit new members and to retain current members of the League.

Section 2. Nominations Committee. The Nominations Committee shall be a standing committee appointed annually by the President. The members of the committee may be appointed from the Board of Directors or the general membership and shall elect the chair from among themselves. This committee shall have the responsibility to annually recruit, and present to the Board of Directors not later than September 10, nominees for a new class of directors and a slate of officers for election by the board. This committee will also be responsible to nominate general members to fill vacancies that occur between elections.

Section 3. Programs Committee. The Programs Committee shall be a standing committee appointed annually by the President. The members of the committee may be appointed from the Board of Directors or the general membership and shall elect the chair from among themselves. This committee shall have the responsibility to arrange for programs/speakers for the league luncheons, meetings, and special events as required. The committee will coordinate arrangements between the speakers and the meeting/event venues. A reasonable attempt will be made to replace any canceled program.